

Hansung University Fact Sheet for Spring 2025

A. Application Procedures

1	Number of students accepted	Flexible (According to MOU)	
2	Nomination	Period	7th October ~ 1st November, 2024
		Procedure	Please fill out the Form#1 attached * Nomination acceptance email will be sent from 1st November
3	Application	Period	1st ~ 18th November, 2024
		Procedure	<p>Send all the required documents via e-mail ▶ jeongkh@hansung.ac.kr</p> <ul style="list-style-type: none"> - Form#2 Application Form* - Certificate of Enrollment - Academic Transcript - TOPIK Transcript (Not Mandatory) - Form#3 Study Plan* - Form#4 Dorm Application (Only those who want)* - Form#4 Letter of Recommendation* - Copy of Passport - Bank Certificate of Deposit Balance - Passport Photo (Size 3.5x4.5cm, JPG) <p>* Refer to <Form> ※ All the documents must be issued in English or Korean and exchange students should submit the original documents after entry.</p>

B. Important Dates

1	Dormitory Check-In	10:00 ~ 16:00, 19 th ~ 23 rd February 2025 * Only on weekdays
2	Airport Pick-Up Service	14:00 PM, 20 th ~ 21 st February 2025
3	Course Registration	To be determined (February 2025)
4	Spring Semester Begins	3 rd March, 2025
5	Spring Semester Closes	20 th June, 2025
6	Official Transcript Issuance	Late-July, 2025

※ Caution: The above schedule is subject to change. The office will inform the exchange students of the detailed schedules as soon as they are set

C. General Information

1	Name of University	Hansung University
2	Year Established	1972
3	Address	116, Samseongyo-ro 16-gil, Seongbuk-gu, Seoul, Republic of Korea (02876)
4	Website	[Representative] https://hansung.ac.kr/sites/hansung/ [Office of International Programs] https://hansung.ac.kr/sites/international/
5	Telephone	+82-(0)2-760-5595
6	E-mail	jeongkh@hansung.ac.kr
7	Academic Year	[Spring Semester(1 st)] Early-March ~ Mid-June [Fall Semester(2 nd)] Late-August ~ Mid-December
8	Duration of Classes	16 weeks per semester
9	Duration of Exchange Program	One semester or Two semesters (one full year)
10	Nomination Deadline	[Spring Semester(1 st)] 1 st November [Fall Semester(2 nd)] 30 th April
11	Application Deadline	[Spring Semester(1 st)] 18 th November [Fall Semester(2 nd)] 15 th May
12	Language of Instruction	Hansung University has not operated English Tracks. We have only offered Courses taught in fully Korean. * A few foreign language courses can be taught in English.
13	Proof of Language Required for Application	While an official English or Korean grade is not required, it is recommended that student's proficiency is equal to TOPIK 3 rd for undergraduate courses.
14	Course List	Refer to <Course List of 2024>
15	Information on Korean Language Courses offered	1 st Semester: Free (Not available to take undergraduate courses) 2 nd Semester: KRW 1,400,000 (10 weeks)
16	Scholarship	Not Available
17	Dormitory Fee	Double Room: KRW 9,500~10,000 / Day Triple Room: KRW 9,000~9,500 /Day Quad Room: KRW 8,500~9,000 /Day * The approximate cost may vary depending on the dormitory building and room configuration. * How to apply: Apply for Dormitory Application Form
18	Residence Outside	Those who wouldn't apply for the dorm should find residence individually.
19	Living Costs (Estimated)	Living Expenses(Meals etc.): KRW 500,000*4month = KRW 2,000,000 Health Insurance(National): KRW 80,000*4month = KRW 320,000 Incidental Expenses(Book etc.): KRW 200,000

20	Health Insurance	<p>A. According to the related laws of Korea, all international students must enroll to the National Health Insurance from March 2021.</p> <p>B. All students have to pay monthly health insurance premium to the National Health Insurance Service after Issuance of ARC.</p> <p>C. Because Issuance of ARC will take 1 month or more, it is recommended that exchange students take personal insurance before departure.</p>
21	Visa Issuance	<p>A. All required documents must be submitted by the application deadline.</p> <p>B. After screening the documents, Certificate of Admission and Certificate of University Registration.</p> <p>C. In order to apply for a valid visa, students must submit the required documents to the Embassy.</p>
22	ARC Issuance	<p>A. All the international students should apply for Alien Registration Card (ARC).</p> <p>B. After entry, exchange students must visit the Office of International Programs (#302, Uchon Building) and submit the relevant documents.</p> <p>* Required documents will be informed after entry.</p>

D. Contact Information

1	Name of the Office	Office of International Programs
2	Location	#302, Uchon Building (우촌관 302호) 116, Samseongyo-ro 16-gil, Seongbuk-gu, Seoul, Republic of Korea (02876)
3	Website	https://hansung.ac.kr/sites/international/ https://hansung.ac.kr/sites/cis/index.do
4	Fax	+82-02-760-4299
5	Exchange Program Coordinator	JEONG KYUHONG(Mr.) [Tel] +82-02-760-5595 [E-mail] jeongkh@hansung.ac.kr